

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**July 10, 2013  
3:00 P.M.**

**Committee Members Present:** Debbie Mahaffee, Pam Horak, Linda Beard

**Committee Members Absent:** Robbie Kelly, Ann Pascoe, Carol Stair

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate** – Kevin Paluszak

**LHRC Affiliates Present:**

ARC Greater Prince William-INSIGHT – Susan Rudolph, Christina Nicole  
Community Concepts, Inc./Community Vision – Peter Whang, Donalda Jones,  
Belinda Laryea  
Victoria Transcultural Services – Igbiacio Basareiri  
Phoenix-N-Peace – Sylvia Newby  
CSB, Supported Living Services – Linda Pemberton

**Behavior Consultants:**

Alternative Path Training School – Gerri Barbato

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The regular scheduled meeting of the Prince William Local Human Rights  
Committee was convened on July 10, 2013 at 3:00 p.m. in the Conference Room,  
Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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**NOTE: DUE TO LACK OF QUORUM, CHAIRMAN APPOINTED A COMMITTEE OF THREE TO CONDUCT BUSINESS AND THE ACTIONS THAT WERE TAKEN WILL BE PRESENTED TO THE FULL COMMITTEE AT THE AUGUST MEETING FOR RATIFICATION.**

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**NOTIFICATION OF NEW ADDRESS FOR COMMUNITY CONCEPTS, INC. AS FOLLOWS:**

Community Concepts, Inc. will be expanding its day services to include a new site location at 3460 Commission Court, Woodbridge, VA 22192 beginning July 1, 2013. The new location will support up to 50 additional individuals.

Community Concepts, Inc. is relocating one of our current residential service sites currently located at 5591 Hobsons Choice Loop, Manassas, VA 20112 to 18460 Kerrill Road, Triangle, VA 22172 beginning July 1, 2013.

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**APPROVAL OF MINUTES**

**RESOLUTION 07-10-01**

**MOTION:** Beard  
**SECOND:** Mahaffee

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of June 5, 2013; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the June 5, 2013 meeting.

**Vote:**  
**Ayes--**Mahaffee, Horak, Beard  
**Nays—**None  
**Abstained From Vote -** None  
**Absent During Vote—**  
**Absent From Meeting—**Kelly, Stair, Pascoe

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 07-10-02**

**MOTION:** Mahaffee

**SECOND:** Beard

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Kelly, Pascoe, Stair

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## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 07-10-03**

**MOTION:** Mahaffee

**SECOND:** Beard

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Kelly, Stair, Pascoe

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**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**Reviewed Update from June 5, 2013 meeting for E.K.**

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR DEANA F.**

**RESOLUTION 07-10-04**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Deana F. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Plan for Deana F. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Deana F.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Stair, Pascoe

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR ROBBIE A.**

**RESOLUTION 07-10-05**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Robbie A.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Stair, Pascoe

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR  
PLAN FOR JOSH M.**

**RESOLUTION 07-10-06**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been presented to the Prince William Local Human Rights Committee for approval; and

**WHEREAS**, the Committee made some recommendations to the Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan with recommendations for Josh M.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Absent From Meeting** --

**Nays**—None

**Abstained**--None

**Absent During Vote**—Kelly, Pascoe, Stair

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR TEVY M.**

**RESOLUTION 07-10-07**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Tevy M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Tevy M. has been reviewed by the Prince William Local Human Rights Committee; and

**WHEREAS**, the Committee made some recommendations to the Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan with recommendations for Tevy M.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Pascoe, Stair



**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR NATHAN J.**

**RESOLUTION 07-10-08**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Nathan J.

**Vote:**

**Ayes**—Mahaffee, Pascoe, Horak

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Beard, Stair

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR MONIQUE A.**

**RESOLUTION 07-10-09**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Monique A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Monique A. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Monique A.

**Vote:**

**Ayes**—Mahaffee, Beard, Horak

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Pascoe, Stair

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ASHLEY C.**

**RESOLUTION 07-10-10**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Ashley C.

**Vote:**

**Ayes**—Mahaffee, Beard, Horak

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Pascoe, Stair

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**REVIEWED MENTAL HEALTH SUPPORTED LIVING PROGRAM  
RESIDENT AGREEMENT**

Linda Pemberton, Program Manager for the Community Services Supported Living Services, presented the House Rules for the program. There were recommendations for some changes. Ms. Pemberton will made revisions and send to the Liaison of the Committee for inclusion in the August meeting for final approval.

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## **ANNUAL PROGRAM REVIEW**

### **VICTORIA TRANSCULTURAL SERVICES**

Mr. Basaeri presented the Quarterly and Annual reports for Victoria Transcultural Services. They are licensed for three services but are currently only providing Intensive In-Home services to children 2 – 21 years of age.

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### **PHOENIX-N-PEACE -**

Ms. Sylvia Newby presented the Quarterly and Annual reports for Phoenix-N-Peace. They currently operated two group homes in Prince William County; Mansfield Court and New Haven Group Homes. They are currently serving five individuals.

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## **HUMAN RIGHTS ADVOCATE REPORT**

Kevin Paluszak, Human Rights Advocate, presented the following:

1. The START Program has five programs across the State of Virginia. Three of the programs are operated by CSBs and two are operated by Easter Seals. The program was designed to provide crisis stabilization to reduce hospitalizations. There seems to be confusion as to roles and responsibilities.
2. The CHRIS reporting system of incidents to DBHDS has been up and running. There are still some providers that are not using the system.
3. Informed the Committee that there might be an issue coming to them around a Do Not Resuscitate Order in a group home.
4. He is working with behavior specialists in the region to try to develop universal behavior plans.

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## **PROGRAM VISITS TO AFFILIATE PROGRAMS**

The Committee plans to visit the Mansfield Group Home operated by Phoenix-N-Peace on July 24, 2013.

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## **OTHER BUSINESS:**

None.

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## **ADJOURNMENT**

### **RESOLUTION 07-10-11**

**MOTION:** Beard

**SECOND:** Mahaffee

There being no further business to discuss, the July 10, 2013 meeting of the Local Human Rights Committee was adjourned at 5:45 p.m.

### **Vote:**

**Ayes**—Mahaffee, Horak, Beard

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting** – Kelly, Pascoe, Stair

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